



Geneva ABC Agenda

August 7, 2019 meeting

Agenda items:

1. Call to order
2. Accept the minutes from the last meeting
3. Correspondence
4. Financial report
 - a. Update on financial balance
 - b. Status of opening a new account with a local bank
 - c. Status of accepting online donations - PayPal/Network for Good
 - d. Start developing yearly budget
5. Freshman Orientation
 - a. Review speech that April Tetlow will give
 - b. Status of getting a table at the High School
 - c. Status of handout materials at the table
 - d. Determine who will help set up the table/sit at the table/take down the table.
 - e. Other
6. GMS Open House
 - a. Open house dates are 8/14 (7th and 8th grade) and 8/15 (6th grade) at 6:00 PM. Alex Anderson is onboard with Geneva ABC having a table. Determine who will sit at the table.
7. Fundraising
 - a. Gift basket fundraiser
 - i. Status of obtaining a Gift basket for the booster table at the football games

- ii. Determine which football game(s) to have a table
 - 1. Game dates according to GenevaEagles.com are: 9/6, 9/13, 9/20, 10/4, 10/18
 - iii. Get tickets for gift basket raffle
 - iv. Status of getting a table at Spire and approval to have table
 - v. Status of handout materials at the table
 - vi. Status of banner that will drape the table
 - vii. Determine who will help set up the table/ man the table/take down the table
 - viii. Other
- 8. Geneva ABC By-Laws
 - a. Review
 - b. Discuss adds/changes/corrections
 - c. In light of current by-laws, revisit membership fees
- 9. Begin to develop the timeline of events for the 2019-2020 School Year
 - a. - August 13th at 10 AM at GHS - Freshman Orientation - have a table set up for membership drive and briefly speak to parents/freshman during the beginning of orientation
 - b. August - GMS Open House
 - c. Late August thru Mid October - Fall fundraiser(s) - table at football games, etc.
 - d. Mid September - Lamps and Pins award ceremony
 - e. November - Teacher appreciation luncheon - do we do this during the parent / teacher conferences or as a separate luncheon as they have in the past?
 - f. April - Adult Spelling Bee - need to get sponsors and team well prior to April
 - g. Mid May - Scholarship Awards Banquet - Top 10 awards, Spirit of Geneva, Outstanding Writing awards
 - h. End of May - Graduation Ceremony Practice - Lamps and Pins for seniors
- 10. Action item(s)
 - a. Continue to prepare for Freshman orientation
 - b. Continue to prepare for the GMS Open houses
 - c. Continue to prepare for the Fall Gift Basket fundraiser
 - d. Discuss if we want to go to local businesses to solicit donations in general or specifically for the teams for the Adult Spelling Bee.
 - e. Create a list of possible guest speakers for the Lamps and Pins ceremony and being to narrow down our selection so we can reach out to him/her. Discuss who the guest speaker should be for the Lamps and Pins award ceremony.
 - f. Approval to order additional Pin awards as needed.
- 11. Other

Next meeting:

- Scheduled for August 21st at 5:30 PM at GHS