



Geneva ABC Agenda

September 18, 2019 meeting

Agenda items:

1. Call to order
2. Accept the minutes from the last meeting
3. Correspondence
4. Financial report
 - a. Update on financial balance
 - b. Start developing yearly budget
 - c. Reimbursements for small ticket items
5. Review Lamps & Pins ceremony
6. Fundraising
 - a. Gift basket fundraiser
 - i. Review prior week's gift basket fundraiser
 - ii. Prepare for this week's gift basket fundraiser
 - iii. Discuss remaining football game gift baskets (9/20, 10/4, 10/18)
7. Donation Flyer
 - a. Steps to finalize flyer
 - b. Set a deadline for completion
8. Geneva ABC By-Laws
 - a. Discuss status of reviewing By-Laws
9. Continue to develop the timeline of events for the 2019-2020 School Year
 - a. Teacher appreciation luncheon - early November do we want to do this during the parent / teacher conferences or as a separate luncheon as they have in the past?
 - b. April - Adult Spelling Bee - look at dates (possibly Mar 14 / Apr 4), start to think about lining up sponsors and teams, etc.

- c. Mid May - Scholarship Awards Banquet - Top 10 awards, Spirit of Geneva, Outstanding Writing awards
 - d. End of May - Graduation Ceremony Practice - Lamps and Pins for seniors
10. Other

Next meeting:

- Scheduled for October 16th at 5:30 PM at GHS