



Geneva ABC Minutes

When: May 13, 2020 meeting, 6:30 PM

Where: Via Skype Video Conference

The meeting was called to order at 6:32 PM by April Tetlow, President. In attendance were April Tetlow, Jeff Griffiths, John Metzler, Amber Metzler, Rachel Henning-Cash, Diane Lambert, and Andy Tetlow:

Minutes:

A motion was made by John Metzler to approve the minutes from the March 13, 2020 Geneva ABC meeting. Jeff Griffiths seconded. All approved.

Correspondence:

A check for \$250 was received by Waste Management. There was also a letter and checks from Cathy Bradbury and checks from CAF America as ongoing payroll deduction donations from a Geneva resident.

Treasurer's Report:

Jeff Griffiths gave the financial report for March and April. He also presented a year end budget report with actual costs and a spreadsheet to help us determine the amount of money to give for the top 10 scholarships.

A discussion was held about the amount of money to provide for the top 10 scholarships. It was determined that despite not being able to hold the Adult Spelling Bee we were still able to

fundraise enough to be able to keep the scholarship amount at \$250 per student. Andy Tetlow made a motion to have the top 10 scholarship stay at \$250 per student. Jeff seconded. All were in agreement.

A brief discussion followed about renewing the GenevaABC.com domain, web hosting, and email. These services are currently through GoDaddy. The amount of the yearly renewal is \$200. There was some thought as to researching if these services can be obtained for less money with another provider. It was agreed to stick with GoDaddy for this year. Jeff made a motion to go ahead with the renewal of the web services. John Metzler seconded. All in agreement.

Fundraising:

There was a discussion of the Giving Bean fundraiser. Amber Metzler thought the amount of money we cleared from the fundraiser seemed low. The details of the money collected minus the costs versus the amount we received was looked at. It appeared we received approximately 40% of the total not 50%. Diane Lambert confirmed this was the amount we were supposed to receive, per the Giving Bean contract.

Office Elections:

Officer elections are due. It was brought up that the by-laws state that officer positions are for a two year term and should expire in a staggered manner to avoid complete officer turnover. It was pointed out that all four current officers started at the same time as the prior group of officers all retired their positions at the same time last year. It was suggested that we should address the officer positions at the next meeting which would give everyone time to think about what is best.

Other:

The ongoing review of the by-laws has been on hold for the better part of the year. The by-laws are outdated and have some ambiguity that needs to be addressed. Jeff and Andy agreed to start the process of looking at this.

Next Meeting:

June 10, 2020 at 6:30 PM via Skype

Adjournment:

A motion to adjourn the meeting was made by Andy at 7:25 PM. John seconded it. All agreed.