

Geneva Academic Boosters

Minutes

Wednesday 8/21/19

Call to Order – 5:41pm

In attendance – John Metzler, Amber Metzler, Alaina Metzler, Jeff Griffiths, Jan Perala, Cathy Brashear, Tiffany Miller, Jennifer Capo

Excused – Andy Tetlow, April Tetlow

Minutes - Review and Approval of minutes from last meeting – postponed until next meeting

Correspondence – None

Financial Report –

Review and Approval of Financial report – to be approved at the next meeting

Update of balance provided

3-4 year budget done, will be emailed by Jeff after meeting

Online donations active

Reimbursements discussed with petty cash vouchers presented by John; all seemed to approve of form and process provided the group approved the expense prior to expenditure

Fundraising –

Gift basket fundraiser – John and Jeff will sit at table at first football game; poster from orientation will be used at games; new signs can be looked at after the season so they could be done well and not too hurriedly; discussion of having square reader for donations at football game for those without cash; could be obtained for cheap and attached to phone; desire to have donation form available to hand out; other items that fell to Tetlows for coordination were not decided upon until there could be a discussion with them. Additionally, Jennifer agreed to go to Alessandro's for gift basket items for the 9/20 football game, John will get Alpha Plumbing for the 10/4 game and a private donation or Robot Zero could be for the last game. Jan discussed talking to a Giant Eagle contact about fundraising. Cannot allow donations to ABC in a similar manner to Harvest for Hunger, but would allow students to bag groceries for tips – maybe NHS kids?? Discussed when and for how long. Could use buckets at the end of the registers. Thoughts on having baskets, then a GE function before holidays, then another GE function where we would advertise the Spelling Bee, then The Bee for our order of fundraising events. Jan will talk to GE when we're ready.

Other – Discussion was had about thanking donors and how to do that; possibly have scholarship recipients sign a thank you letter to send; acknowledging donors in our flyers or on website; is there an option for “anonymous” giving on electronic donation??

Cathy provided info on three other fundraising ideas – Albert Ford Charitable Trust through Key Bank (submit letter on letterhead asking for support, but not to be used for scholarships maybe teacher materials; awarded in May/June), VFW, Eagles and Dominion. Cathy and Jan offered that the school will make copies for the group and that if the amount was small, Andy could make them, but if it was large, we would have to give notice and go through the copy room.

Geneva ABC By-Laws – tabled

Freshman Orientation and GMS Open House –

went well; need to add officer's names to the tri-fold hand out; need to make sure all email addresses were added to distribution list. Discussion about whether we should use Remind to communicate with interested parents.

Timeline of the School Year –

Lamps and Pins 9/16/19 at 7:25 – more discussion at a later time about who is helping. Much discussion was had about potentially leveling the pins so that there was a different color for different GPAs; what would be the cutoff? Need to find out how many fall into what level i.e. – 3.0-3.5 or 3.5-3.75 etc. This would not be a change considered for this year's event. Still need a speaker – ideas included Danny Zapp, Emily Deering, Tyler Hobel.

Adjournment –

Motion made by Jeff Griffiths and seconded by John Metzler. Meeting adjourned at 7:13pm