



Geneva ABC Minutes

November 20, 2019 meeting

The meeting was called to order at 5:30 PM by April Tetlow, President. In attendance were April Tetlow, Jeff Griffiths, John Metzler, Amber Metzler, Diane Lambert, Rachel Henning-Cash, and Andy Tetlow:

Minutes:

A motion was made by John Metzler to approve the minutes from the October 16, 2019 Geneva ABC meeting. Jeff Griffiths seconded. All approved.

Correspondence:

There was no correspondence to discuss.

Treasurer's Report:

Jeff Griffiths gave the financial report. This included the Basket Raffle summary and a Budget to Actuals report. Andy Tetlow made a motion to accept the Treasurer's Report. John seconded. All in favor.

Staff Appreciation Luncheons:

An update to the remaining items needed for the luncheons was discussed. It was agreed that we would reach out via social media to solicit volunteers for the remaining items.

A discussion was held on the logistics of the luncheons, including the facilities, the morning drop offs. The Middle School is allowing us to use their food labs which should have the necessary space, power outlets, etc. needed. Andy Tetlow to reach out to the High School to verify the room we will use for the luncheon has the necessary outlets, etc. we will need.

It was decided that if by December 1st there are still items needed for the luncheon the core members would look at providing those items.

Amber Metzler is handling the liquid refreshments for the luncheons. Jeff suggested using the water refill stations at the High School instead of purchasing throw away waters. Amber to try and track down whether that is feasible or not.

Andy will work with Alex Anderson and Doug Wetherholt to let the teachers know about the luncheons.

Fundraising:

The Giant Eagle Fundraising suggested by Jan Perala was brought up. Jeff to follow up with Jan to get the particulars and determine if we want to try and hold it or not.

Mrs. Markijohn stopped by and addressed the group about the Quiz Bowl patches and lunches during events. She explained that the Quiz Bowl is a league, the Scholastic Bowl is sponsored by the newspaper (Star Beacon?), and the Academic Challenge is sponsored by Channel 5. She indicated the Trash Bowl event is December 7th and the participating students would need lunch. A \$5 per student lunch stipend was discussed and with 10 students the total amount would be \$50. Andy made a motion to authorize Mrs. Markijohn to spend up to \$50 for lunch for the students for the Trash Bowl event and Jeff seconded. All agreed. Mrs. Markijohn is also going to find out the cost of the Quiz Bowl letter jacket patches and forward that to us for review and determination on if we want to help with the cost.

It was pointed out that one column of the donation flyer needed centering. Andy to correct.

A discussion of what businesses to solicit for donations was held. John and Amber indicated Widd Raymond had already said he would donate and they wanted to reach out to him as soon as possible. It was brought up that we should look at contacting the teams that sponsored Spelling Bee teams last year and see if they want to do the same this year. It was also discussed that we can use the Geneva Chamber of Commerce business list as a starting point of what businesses to contact. Andy to put a spreadsheet of the businesses together that we can work off of. We want to avoid redundant contact of businesses.

Amber is going to work on creating a script that we can use as an introduction when contacting businesses. That way we can be consistent with our message.

It was mentioned that perhaps Jan Perala would want to reach out to alumni for possible donations. It was also brought up that there may be a Key Bank / Albert Ford Foundation grant we could apply for. Cathy Brashear was mentioned as possibly having more information.

Rachel Henning-Cash brought up some possible fundraising ideas. A coffee fundraiser, a lottery tree, and a flower basket sale were ideas that worked in the past. It was indicated that Rachel and Diane Lambert were free to go ahead with any fundraising ideas they had with the full support of the group. One concern was whether the schools would be okay with fundraising flyers being sent home via the students. April and Andy to check with the school principals to verify they are okay with it.

Adult Spelling Bee

The Geneva ABC Adult Spelling Bee is Saturday, April 4, 2020 at 7:00 PM in the GHS auditorium. Jeff passed out a handout from another spelling bee that we could look at to see if there were any ideas we might want to incorporate into our spelling bee. It was agreed that we will start working on the specifics of the spelling bee at our next meeting.

By-Laws:

Due to the time constraints no discussions of the By-Laws were held.

Other:

No other topics were discussed.

Next Meeting:

December 18, 2019 at 5:30 PM at GHS

Adjournment:

April made a motion to adjourn the meeting at 6:48 PM. John seconded it. All agreed.