



Geneva ABC Minutes

December 18, 2019 meeting

The meeting was called to order at 5:33 PM by April Tetlow, President. In attendance were April Tetlow, Jeff Griffiths, John Metzler, Amber Metzler, Diane Lambert, Rachel Henning-Cash, and Andy Tetlow:

Minutes:

A motion was made by Jeff Griffiths to approve the minutes from the November 20, 2019 Geneva ABC meeting. John Metzler seconded. All approved.

Correspondence:

We received a Thank You note from the Trash Tournament participants thanking us for paying for their lunch. We also received a Thank You note from teacher Nancy Barbo thanking us for the Staff Appreciation Luncheon.

Treasurer's Report:

Jeff Griffiths gave the financial report including our end of November balance.

Staff Appreciation Luncheons:

We reviewed how the Staff Appreciation Luncheons. Everyone who attended seemed to like the taco bar. It was discussed that storing the pictures from the luncheon (and all ABC events) could be stored on the Geneva ABC Google Drive. Andy Tetlow will look into this.

Fundraising:

Jeff updated the group on the status of the Giant Eagle fundraiser. He had talked to Cindy at Giant Eagle (Jan's contact). Saturdays or Sundays from 10-2 / 10-3 would be good times. Super Bowl Sunday was mentioned as a possible good day. The NHS / Quiz Bowl students may be a good resource for volunteers to do the bagging / carrying groceries to cars. It was agreed there should be two adults there to help, perhaps sitting at a table at the entrance. John and Andy offered to help if needed.

Diane Lambert and Rachel Henning-Cash discussed some possible fundraisers they have been exploring. Perhaps a coffee / tea fundraiser for GHS and dips for GMS were two possibilities. Andy has talked with the GMS and GHS principals and they are onboard with sending information home with the students, provided we let them know the details of the fundraiser first.

For soliciting donations locally, Amber Metzler has written a script we can use when approaching businesses and individuals that will allow us to be consistent in our sales pitch. We also need to develop a thank you letter that gives anyone that donates our tax id in case they want to use the donation as a charitable contribution for their taxes.

Andy has created a master list of businesses (from the Chamber of Commerce Directory) in Google Docs that can be used to track who has reached out to what business so we can avoid a duplication of effort. A gmail account is necessary in order to gain edit access to the document. Once the new year is upon us, we will start the fundraising effort. If anyone has a direct connection with a local business, they should take the lead in contacting that business. It was agreed upon that the businesses/individuals that were sponsors for last year's Adult Spelling Bee would be a priority.

Adult Spelling Bee

The Geneva ABC Adult Spelling Bee is Saturday, April 4, 2020 at 7:00 PM in the GHS auditorium. A discussion was held on the Spelling Bee. Some of the topics were should we limit answers to 30 seconds, could we have a guest gonger (donate to be the guest gonger), the team that has the most money / tickets in a donation jar (or honey pot) would get an extra life, raffle based on which team wins. It was agreed that we should all think about ways to add to the Bee without changing the basic format. Jeff brought up that we should develop a detailed timeline of the event in order to help us run an efficient event. Everyone agreed that was a good idea. Other discussions were whether we needed to have 4 members of a team or would 3 members be better (or would either be okay), should we start with harder words, should we have a teacher of the year award given out during the event, should we recognize the Geneva student spelling bee champ, should we charge admission to the Bee, and should we have raffle baskets for the event.

By-Laws:

It was agreed that the By-Laws will need to be addressed outside of our regularly scheduled meetings. A separate email will be sent by Andy to start the process.

Other:

No other topics were discussed.

Next Meeting:

January 22, 2020 at 5:30 PM at GHS

Adjournment:

A motion to adjourn the meeting was made by Jeff at 6:47 PM. Andy seconded it. All agreed.